MINUTES OF WOULDHAM PARISH COUNCIL MEETING TUESDAY 7th December 2021 AT 7.30PM WOULDHAM VILLAGE HALL

Present: Cllr Bell, Cllr Parris, Cllr Baker, Cllr Rimmington, Cllr Buchanan, Cllr Savaryn and 1 member of public

1.	APOLOGIES: BCllrs Dalton and Davis, Cllr Marr, KCllr Kennedy	
2.	MINUTES	
	The minutes of the Parish council meeting held on 2 nd November 2021 were proposed by Cllr Parris and seconded by Cllr Rimmington to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.	
3.	MATTERS ARISING FROM MINUTES	
3.	Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
4.	DECLARATIONS OF INTEREST	
	The Monitoring Officer has confirmed that Cllr Buchanan does not need to declare an interest for her work with Maidstone Borough Council unless there a specific item regarding Maidstone.	
5.	EXTERNAL REPORTS	
5.1	Borough Councillor: Received and noted	
5.2	County Councillor: KCllr Kennedy has circulated his latest newsletter. Cllr Bell reported that KCllr Kennedy has been asked to update on the bus service. He has asked that people email him directly to, Andrew.kennedy@kent.gov.uk. Cllr Parris noted that some people may have difficulty doing this if they do not have access to a computer or are not confident enough to use them. Cllr Bell said that the Clerk will put it through on their behalf if anyone has problems.	
5.3	Police report: Not received as he is on holiday.	
5.4	Neighbourhood watch scheme: Cllr Rimmington reported on incidents across the whole village. Not only had there been damage to benches in Peters Village, but also on the High Street. And a bag stolen from the shop. He suggests considering putting out a reward for information leading to arrest with any future incidents. He noted that Trenport offered a reward and the issues stopped. Cllr Parris felt that it could be vandals from outside of the village as it is now more accessible. Cllr Baker reported that, at a recent School meeting, it was noted that there had been another attempted theft of the school bus. It was believed to be the same people. Although there is CCTV and additional measures have been taken to protect them, they may need to be moved to a secure location as the grounds need to be accessed. Cllr Rimmington also noted that the light in car-park is still not working. Clerk has asked UK Power to check that the damage had not been caused by the work to the substation, but noted that the last time it was fixed Streetlights had said it was coming to the end of its life. Cllr Rimmington felt that it was not the cabling as the CCTV was working. All AGREED, Clerk to check with Streetlights and to get replaced if can't be fixed. Cllr Rimmington noted that the My Community Voice website is very useful and should be advertised. Clerk reported that information had been put on the Notice Boards. The link for registering with the service is: https://www.mycommunityvoicekent.co.uk . Cllr Bell noted some houses in the village have Neighbourhood Watch signs up and wondered if there were already registered or whether they may be interested in signing up. Cllr Parris noted there was a scheme years ago but seems to be not running now. Cllr Rimmington said that it has now changed with most activity done by Facebook and WhatsApp due to covid. He also suggested that it may be worth doing a NW leaflet drop and would like to have a regular meeting with PCSO. Cllr Parri	Clerk

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5.5	Community Warden. On long term sickness until the New Year, but her social services work is being carried on with other colleagues.	
6.	MEMBERS OF THE PUBLIC.	
0.	MOP noted that she found it difficult to read the PC's article in the Newsletter as it was on the back	
	page with a red background. Clerk to speak to Pamla, the editor, about moving PC article so it's not	Clerk
	on the back page.	
	PLANNING	
7. 7.1	Planning applications considered and commented upon by the Planning Committee:	
7.1 7.2	TM/21/02941/RD: Innovation Park, Rochester Airport, maintaining a watching brief on developments.	
	TM/21/02606\FL: 118 High Street -commented no objection, but concerned about children using the	
7.3	area as a pathway. Cllr Parris also noted people already park at the back with no issues.	
7.4	TM/21/02630: 10 Murdock Grove – (retrospective) passed concerns to BCllr Dalton as it opens the	
7.5	flood gates for others to do it.	
7.5	TM/21/03038/FL: School Lane urban energy storage facility. It was noted that this was for renewable	
	energy storage.	
	Planning consents issued: TM/21/02456/FL 16 Trafalgar Close	
	Planning applications refused:	
	Other planning issues:	
8.	HIGHWAYS AND VERGES, FOOTPATHS/PROW:	
	Complaints have been received about the footpath in Ferry Lane and the pathway onto the Knowle	
	from the top field. Cllr Parris noted that the path had been maintained by the Hemphill's. James	Clerk
	Hemphill could be asked for advice. Clerk to ask Sam Honey, PROW if he can arrange for Ferry Lane to	CICIK
	be cleared and signage improved. It was agreed that little could be done at the Knowle as there is	
9.	already a style, handrail and bollards. STREET LIGHTING/CCTV: Scarborough Lane street light is not working properly, it is now within	
J.	Wouldham Parish, so the responsibility lies with the Council. Clerk explained that it is the only one	
	not upgraded to LED and asked whether it should be fixed or replaced. PROPOSAL: Cllr Bell	
	proposed to upgrade it to bring it in line with all the others. SECONDED by Cllr Parris. ALL AGREED.	Clerk
	CCTV: Further quotes have been received; however, they are all very expensive. Cllr Rimmington	
	would like to get 2 shortlisted companies to review the requirement to see if savings can be made.	Cllr Rimmington
	He will liaise with Clerk and report back.	
10.	ALLOTMENTS: Nothing to report	
11.		
11.	VILLAGE HALL: PROPOSAL:	
	Cllr Bell proposes Trustees/Committee meet with PC to agree a way forward. SECONDED by Cllr	
	Parris. AGREED: Clerk to arrange meeting. Cllr Parris felt the ideal would be for the PC to take back	Clerk
	control until everything is sorted. Clerk explained that any actions would need to be in line with the charities governing document. It was noted that a business plan needs to be written to identify	
	viability. Cllr Bell reported that he and the Clerk had met with Jelly Beans who confirmed that they	
	are not looking to close or move for at least 2 years.	
	Cllr Rimmington enquired about the legal situation regarding the sale. Clerk confirmed that the PC	
	had pulled out of the sale as the legal owner of the property.	
12.	RECREATION GROUND:	
	Cllr Bell confirmed the work to install the final bollards has been completed so cars can't drive along	
	the footpath. However, the area needs to be tidied by either putting turf or seed down and some	
	trees planted. Cllr Rimmington suggested that the school could be approached to see if they would	
	like to take it on as an outside classroom. Cllr Baker to liaise with the school. Cllr Parris suggested it	Cllr Baker
	could be part of a Jubilee Green Canopy project. If the school are not interested, Councillors will do it	CIII Dakei
	in the spring.	A II
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13.	GENERAL VILLAGE BUSINESS:	
13.1	Community News Items: Items for inclusion in February issue: Neighbourhood Watch, encourage vandalism to be reported and explain that residents pay for any vandalism through their Council Tax e.g. costs of benches and mirror. Ask what equipment is wanted in the Recreation ground with limited funding. Jubilee planning. Advertise My Community Voice. https://www.mycommunityvoicekent.co.uk .	Clerk
	Damage to PV Benches: Cllr Baker raised a concern that if the bench is just replaced it could be	
13.3	damaged again. He has made the damaged one safe although it is just a seat now. He suggests looking at replacing it with a metal one once the Co-op opens. Cllr Parris suggested Co-op are approached to see if they could fund one as they do seem to get involved in the community.	Cllr Baker
13.4	Jubilee Update: Initial plan has been prepared, usage of TMBC land has been agreed. Church will	
	hold a Thanksgiving Service and we are looking to align activities with national celebrations. Clerk will speak to Trenport to ask them for support for activities on the Peters Village Recreation	
	Ground.	Clerk
	Speedwatch: Clerk confirmed that equipment is registered and can now be booked out. Alan Watson	
13.5	from Speedwatch has said that there needs to be a short training session as the equipment is slightly	
13.6	different. It should be no more than 20 minutes. Clerk noted that there seems to be no record of	
	volunteers, so her only contact has been with Cllr Rimmington. Cllr Bell said that Graham Gosden was	
	the Wouldham lead so could be contacted. Clerk to look at arranging training with all volunteers if	Clerk
	needed.	
	Grounds Maintenance: Tender documents have been sent to 4 companies with a deadline of 22 nd	
	January 2022	
	Ferry Lane Mirror: The new mirror has been knocked off again! Clerk has been in contact with a local	
	resident who is trying to fix it. She had also received a call from a Ferry Lane resident asking what could be done. She explained that it's KCC's policy not to put up mirrors and that the one that is there	
	is on a BT post which is close to the road which could why, it is believed, the bus keeps knocking it off.	
	The resident is going to speak to her neighbours to see if they can come up with a solution.	
14.	HEALTH & SAFETY/RISK MANAGEMENT:	
14.1	Defibrillators: Clerk to give information, codes and locations to Cllr Rimmington. He asked whether	Clerk/Cllr
	the cabinets are heated as it prolongs the life of the pads. Batteries will last for a year. It was	Rimmington
	assumed the ones in the village are not although the one to be put in Peters Village is.	
14.2	L LITE DUUVS. CIETA TO HST HITOTHIAUOH OH TOGATIOH. CIII MITHIHIBRIOH HOTEU HAT SEATS HEEU TO DE CHECAEU. I	Cllr Rimmington
	to ensure seals have not been tampered with.	Kimmington
14.3	Play equipment: Cllr Parris asked for an increased amount for equipment. E.g. tennis nets and marked	
	out pitch. Volley ball net. Cllr Rimmington noted that has plans for a MUGA in Peters village, so it	
	would be useful to know what was going there to avoid duplication. Clerk to chase Trepport as to	Clerk
	that I the confidence and the contribution of	Cllr Savaryn
	Savary if will effect of frietal, paintwork, effect will effect what else was freeded under Rosi A. it was	Clerk
	agreed to go ahead with removing the Horse at a cost of £275 even if it is replaced later.	
	, , , , , , , , , , , , , , , , , , ,	Cllr Parris/
	Cili beli to see where is best.	Cllr Bell Clerk
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15.	ADMINISTRATIVE AND FINANCIAL MATTERS:	
15.1	Approval of accounts signed by Finance Committee	
15.2	Precept Update: Tax base has been issued at 1102.91 which could mean a slight decrease on current workings. This will be brought to the January meeting, to start at 7pm instead of 7.30 to agree the precept budget.	
15.3	Parish Online: AGREED. To purchase software	
15.4	Introduction meeting with Trenport : Meeting has been arranged for 9/12 at 10 am, Cllr Parris to attend with Cllr Bell and Clerk. Cllr Bell confirmed that the meeting was an introduction meeting and to find out what Trenports' plans are for the whole area and not to make any suggestions.	
15.5	PPP Matters to be presented at next meeting: Cllr Bell will take any issues to the next meeting. One item will be that in order to ensure all Parishes have a say, he doesn't think KCllrs shouldn't be on committee and BC's should only attend if they are contributing to an agenda item. Cllr Buchanan asked what the meeting was about. Cllr Baker explained it was a support network for all Parishes to feed through to the BC and KCC. Cllr Buchanan asked if a question regarding housing policy for the village, as her understanding was that it is now an "urban" area and does not have protected status for affordable and social housing in Peters Village.	Cllr Bell
15.6	Bank Mandate: PROPOSAL: Cllr Bell proposed Cllr Adam Baker be added to the mandate and that Nicky Grimes, Dave Adams and Jennifer Head are removed. SECONDED: Cllr Savaryn. AGREED. Mandate passed to Cllr Baker for completion	Cllr Baker / Clerk
16.	CORRESPONDENCE: Cllr Bell noted that a resignation had been received from Theresa Gray which had been accepted. It was noted that it may be January before TMBC send through recruitment documents.	
17.	DATE OF NEXT MEETING: 7pm January 11 th 2022 - (Note: 7-7.30 will be Precept approval)	
18.	QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:	
18.1	Cllr Buchanan advised that she had been told that TMBC have said that this is no longer a rural area so social housing providers allocation policy is general not protected. Clerk to contact Housing to confirm in writing. She also asked if there are specific areas of social housing. Cllr Bell explained that the social housing providers can put it anywhere they like within their parcel. Cllr Rimmington noted that he believed that Bellway were the only company that did not have to provide any social housing, all others are providing either affordable housing, social housing or both.	
18.2	Cllr Savaryn asked how the logistics of delivering the KCC pre-consultation letter worked as there seem to be many people not receiving them. Cllr Bell explained that they were given to him to hand-deliver in the village which was done the next day. He had checked and KCllr Kennedy had posted out the last batch to Peters Village and School Lane today. It was noted that some people had been missed. This could be because they were not on the electoral roll or had been put on late. Cllr Bell asked that anyone in this situation should said send their name and address to KCllr Kennedy and he will arrange a letter to be sent out.	
20.	CLOSE 10pm	

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